**Overview:** Courses for the GE Themes are approved by their college curricular bodies and then by ASCC. Courses that already exist have college-level approval and should advance directly to ASCC for approval of GE Theme status. Completely new courses (not yet on the books) will need approval by their college before they are forwarded to ASCC/ULAC-GE.

Course approval for GE Themes involves two groups: an ASCC panel and a Theme Advisory group convened through ULAC-GE. These bodies will convene to review and approve submissions, with ASCC focusing on Theme-generic ELOs and status as Integrative Practice course (as appropriate) and the Theme Advisory focusing on Theme-specific ELOs. Each group will come to a consensus and make a recommendation; courses will advance only when both groups are in agreement that the course meets all requirements. Please see flowchart for details of this process.

**Rationale:** This shared approval process allows input from more stakeholders and experts but maintains oversight by ASCC. The potential for numerical imbalance between the participants in each group is mitigated by requiring internal consensus within ASCC or the Theme Advisory and then agreement between the two groups. Although each group has specific responsibilities in the approval process, discussion is expected to be open and collaborative.

Theme Advisories are likely to be large groups. All members will be able to view and comment on the proposal. At least 5 members of the Advisory are expected to participate in joint review meeting with ASCC.

**Required documents for submission:** Course submissions will include a syllabus with both Theme- generic and Theme-specific ELOs and a cover sheet explaining how the course meets them. ASC has a syllabus template that identifies all of the information expected in the syllabus[link]. Concurrences should be submitted as appropriate.

Integrative Practice courses will need to submit the appropriate Integrative Course Checklist.

**Expectations:** Courses approved in the GE Themes are expected to participate in the collaborative assessment process envisioned for the new GE.

**Expected pathway for GE Theme course development and approval**

Faculty member conceives of course or of ways to adapt existing course

[Optional] Consultation with Theme Advisory group, DITL, OAE for support in developing or adapting course

[Optional] Consult rubrics, ELOs, and other materials, housed at some central UE repository

Faculty member submits syllabus and other materials for review by college curricular bodies

Submission of “Integrative Practices” course requires an Integrative Course Checklist in addition to syllabus

Courses already having Study Away or Service Learning will review and affirm their practices via the Checklist

Existing courses not substantially revised in content may have expedited review at this stage

Approved courses routed to ASCC/Theme Advisory

Syllabus and materials reviewed jointly by ASCC and Theme Advisory.

ASCC is lead on Theme-generic ELOs and status as Integrative Practice course, Theme Advisory is lead on Theme-specific ELOs.

Rubrics for each Integrative Practice will be developed by OAE, OIA, or CLLC

Approved courses forwarded to OAA for final approval and entry into catalog